

Holsworthy High School

Assessment Policy Booklet

Year 7, 2024



INFORMATION FOR YEAR 7 STUDENTS AND PARENTS:

It is the school's responsibility to determine whether each student has **satisfactorily studied** each course they have undertaken and whether they have had a **satisfactory record of attendance** and application for the completion of Year 7.

ASSESSMENT TASK PROCEDURES – YEAR 7

Where can students get help?

There are many sources of support for students for assessment items and exams. Students should seek assistance well before the due date if they require support with assignments or exams. Supports include:

- The Class Teacher.
- The Learning Support Team with Ms. Siqueira.
- The Library Centre Teachers.
- The Year Advisers.
- The Subject Head Teacher.
- Homework Club and / or Maths Boost.

Students will usually be given **two weeks' notice** for an assessment task. Tasks must be submitted on the due date and time provided by the teacher when the task is handed out. The time frame for assessments in this booklet should be used as a guide and may vary in some circumstances.

If a student forgets to bring in a completed task on the due date they can seek permission from the class teacher to submit it electronically to the class teacher. If permission is given, students must have sent the task to the teacher by **4.00 pm on that school day**.

Tasks that are not submitted on the due date will be **penalised 10% per school day** that the task is late. After a period of ten school days the student will not receive any marks and will be issued a detention during which time they must complete the task. Failure to complete the detention then becomes a school discipline matter. Parents will be notified by the class teacher if a student fails to submit an assessment item.

Students who are **unable to submit the task on the due date** because of illness or exceptional circumstances will be required to bring a **note of explanation** from home. They will also need to **hand in the task on the first day they return to school wherever possible**. In subjects where tasks are performance based (e.g Music, Dance, Drama) students may be required to complete their performance in their own time as soon as possible after returning to school.

Students who are absent on the day a task is due because of school related activities (eg knockout sport) are responsible for notifying the teacher of the clash of dates as soon as possible. If required alternative arrangements for submission will then be made after consultation with the Head Teacher.

Students will be penalised for cheating, making a non-serious attempt, plagiarising, or inappropriate behaviour during an examination or assessment item. This will also result in communication with the parent. Technical or computer problems will not be seen as valid reasons for the late submission of tasks.

All tasks must still be completed and submitted. Failure to complete and submit a genuine attempt at an assessment task will result in a decreased grade for that subject.

WHAT ARE PERFORMANCE DESCRIPTORS?

Performance descriptors indicate the standard reached by a student in the subject. Teachers use the performance descriptors, the syllabus outcomes and the assessment criteria to determine student grades.

NSW EDUCATION STANDARDS AUTHORITY GENERAL PERFORMANCE DESCRIPTORS.

Where an A to E grade appears opposite a course, the student has satisfactorily completed the course by meeting the following requirements in:

- a) **attendance** - meeting the required number of hours for each course.
- b) **participation** in the required learning experiences and assessment tasks.
- c) **effort and diligence.**
- d) **achievement** of at least some of the course goals.

Grade	General Performance Descriptors
A	A grade indicating excellent achievement in the course. The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
B	A grade indicating a high level of achievement in the course. The student has a thorough knowledge of and understanding of the content and a high level of competence in the processes and skills. In addition, the student is able to apply this knowledge and these skills to most situations.
C	A grade indicating satisfactory achievement in the course. The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
D	A grade indicating basic achievement in the course. The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
E	A grade indicating elementary achievement in the course. The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.
N	Where "N" appears in place of an A to E grade it indicates that the student has failed to meet one or more of the General Performance Descriptors.

Year 7 English

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Novel Study Film task Coursework: Listening, Reading, Writing Speaking, Viewing / Representing	Term 1, Week 10 Term 2, Week 6 Ongoing	35% 35% 30%
<u>Semester 2</u> Taste of Shakespeare Public Speaking Coursework: Listening, Reading, Writing Speaking, Viewing / Representing	Term 3, Week 7 Term 4, Week 3 Ongoing	35% 35% 30%

Year 7 HSIE

Year 7 students study Geography and History for one semester each.

Geography – Semester 2

Component/Task	Time Frame	Weighting
<u>Semester 2</u> Research/Report Writing Skills Task Coursework: case studies; class writing Semester Examination	Term 3, Week 5 Term 3, Week 9 Ongoing Term 4, Week 5	25% 30% 10% 35%

History - Semester 1

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Writing Task Source Based Task Coursework: source analysis; class writing Semester Exam	Term 1, Week 5 Term 1, Week 9 Ongoing Term 2, Week 5	25% 30% 10% 35%

Year 7 Mathematics

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Class Tests / Assessments Coursework	Terms 1-2, Ongoing	80% 20%
<u>Semester 2</u> Class Tests / Assessments Yearly Exam Coursework	Terms 3- 4, Ongoing Term 4, Week 6 Terms 3 – 4 Ongoing	40% 40% 20%

Year 7 Music

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Performance Task 1 Musicology Task Performance Task 2	Term 1, Week 6 Term 2, Week 2 Term 2, Week 4	30% 30% 40%
<u>Semester 2</u> Performance Task 1 Musicology Task Performance Task 2	Term 3, Week 6 Term 4, Week 2 Term 4, Week 4	30% 30% 40%

Year 7 PDHPE

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Health 1 Practical 1 Learning portfolio	Term 1, Week 8 Term 2, Ongoing Ongoing	30% 30% 40%
<u>Semester 2</u> Health 2 Practical 2 Learning portfolio	Term 3, Week 8 Term 4, Ongoing Ongoing	30% 30% 40%

Year 7 Science

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Student Research Project 1 Topic Tests	Term 1, Week 5 On going	50% 50%
<u>Semester 2</u> Student Research Project 2 Topic Tests	Term 3, Week 5 On going	50% 50%

Student Research Projects

A long form assessment largely completed at school and comprising three major components:

- a) Research using the school writing strategies
- b) First hand investigation
- c) Experimental report.

Year 7 Technology Mandatory

Component/Task	Time Frame	Weighting
<u>Semester 1</u> Practical Project and Folio 1 Practical Project 2 Coursework	Term 1, Week 1-10 Term 2, Week 1-7 Ongoing	50% 25% 25%
<u>Semester 2</u> Practical Project and Folio 3 Practical Project 4 Coursework	Term 1, Week 1 - 10 Term 2, Week 1 - 7 Ongoing	50% 25% 25%

Year 7 Visual Arts

Component/Task	Time Frame	Weighting
<u>Semester 1</u>		
Body of Works	ongoing*	50%
VAPD (process diary)	ongoing*	10%
Art Criticism / Art History	ongoing**	40%
<u>Semester 2</u>		
Body of Works	ongoing*	50%
VAPD (process diary)	ongoing*	10%
Art Criticism / Art History	ongoing**	40%

* Art making is a continual process and students need to be assessed against the outcomes as they develop their work.

** Art criticism occurs as students encounter new works in class at a pace set by the development of the students art making.

YEAR 7 ASSESSMENT SCHEDULE

2024 YEAR PLANNER

List all your assessment tasks on the following grid

Week	Term 1	Term 2	Term 3	Term 4
1				
2				
3				
4				Exam / Assessment Week
5				
6				
7				
8				
9				
10				
11		HOLIDAYS	HOLIDAYS	