

# Student Use of Mobile Phones At Holsworthy High School



## Policy Statement and Procedures

The NSW Government's mobile phone policy states, 'Students are not allowed to use mobile phones at school, including during recess and lunch.'

Holsworthy High School follows the Department of Education's 'Off and Away' policy. This means that students will need to have their mobile phones turned off and out of sight from the moment they enter school grounds in the morning until the time they leave in the afternoon. The ban includes the entire school day including recess and lunch time. As this is a ban, like any banned items at school, there are significant consequences for phone breaches.

We have developed a four-step approach which is designed to give students a couple of warnings and communicate clearly with their parents before such consequences are implemented.

## MOBILE PHONE PROCEDURE "OFF AND AWAY"

### NSW DEPARTMENT OF EDUCATION POLICY STATEMENT



*Students are not allowed to use mobile phones at school, including during recess and lunch.*

### STEP 1

- Student will hand their phone in at the office and can collect it at the end of the day.
- An email will be sent to the parents informing them that the phone was confiscated.
- This will be the first warning.

### STEP 2

- Student will hand their phone in at the office and can collect it at the end of the day.
- An email will be sent to the parents informing them that the phone was confiscated.
- This will be the second warning.

### STEP 3

- Student will hand their phone in at the office and will be referred to a Deputy Principal
- Formal Caution issued, which is a written warning and parents will be contacted.
- This is the third warning.

### STEP 4

- If there is a fourth occasion, despite three warnings, including one in writing, the student may be suspended as per the Formal Caution.

Department of Education Mobile Phone Policy

<https://education.nsw.gov.au/policy-library/policies/pd-2023-0480>