

# Holsworthy High School

## Assessment Policy Booklet

### Year 10, 2023

#### INFORMATION FOR YEAR 10 STUDENTS AND PARENTS:

It is the school's responsibility to determine whether each student has **satisfactorily studied** each course they have undertaken and whether they have had a **satisfactory record of attendance** and application for the ROSA credential.

#### RECORD OF SCHOOL ACHIEVEMENT (ROSA):

The ROSA will show a grade from "A" to "E" for each course studied in Years 9 and 10.

**The assessment tasks in each subject will be used to award student grades using grade descriptors and syllabus outcomes.**

Grades will be standards - referenced to represent the following levels of achievement:

Excellent	(A)
High	(B)
Sound	(C)
Basic	(D)
Elementary	(E)

The school will determine grades, by relating student achievements to performance descriptors which have been set by the NSW Education Standards Authority (NESA) for each subject.

"General Experience Courses" studied in Years 7 and 8 such as non-elective Art and Music will be awarded an 'S' for satisfactory completion or 'U' for unsatisfactory completion.

#### WHAT IS AN "N" DETERMINATION?

A student may be awarded an "N" Determination in any subject where there is evidence that there has been a failure to meet one or more of the following requirements:

- Participation** in the learning experiences and assessment tasks.
- A satisfactory level of **effort** and achievement.
- Achievement** of at least some of the course outcomes.

#### WHEN WILL ASSESSMENT BEGIN?

Assessment will occur throughout the year, with more weighting placed on assessments later in the year. The following pages indicate the schedule for each subject in detail.

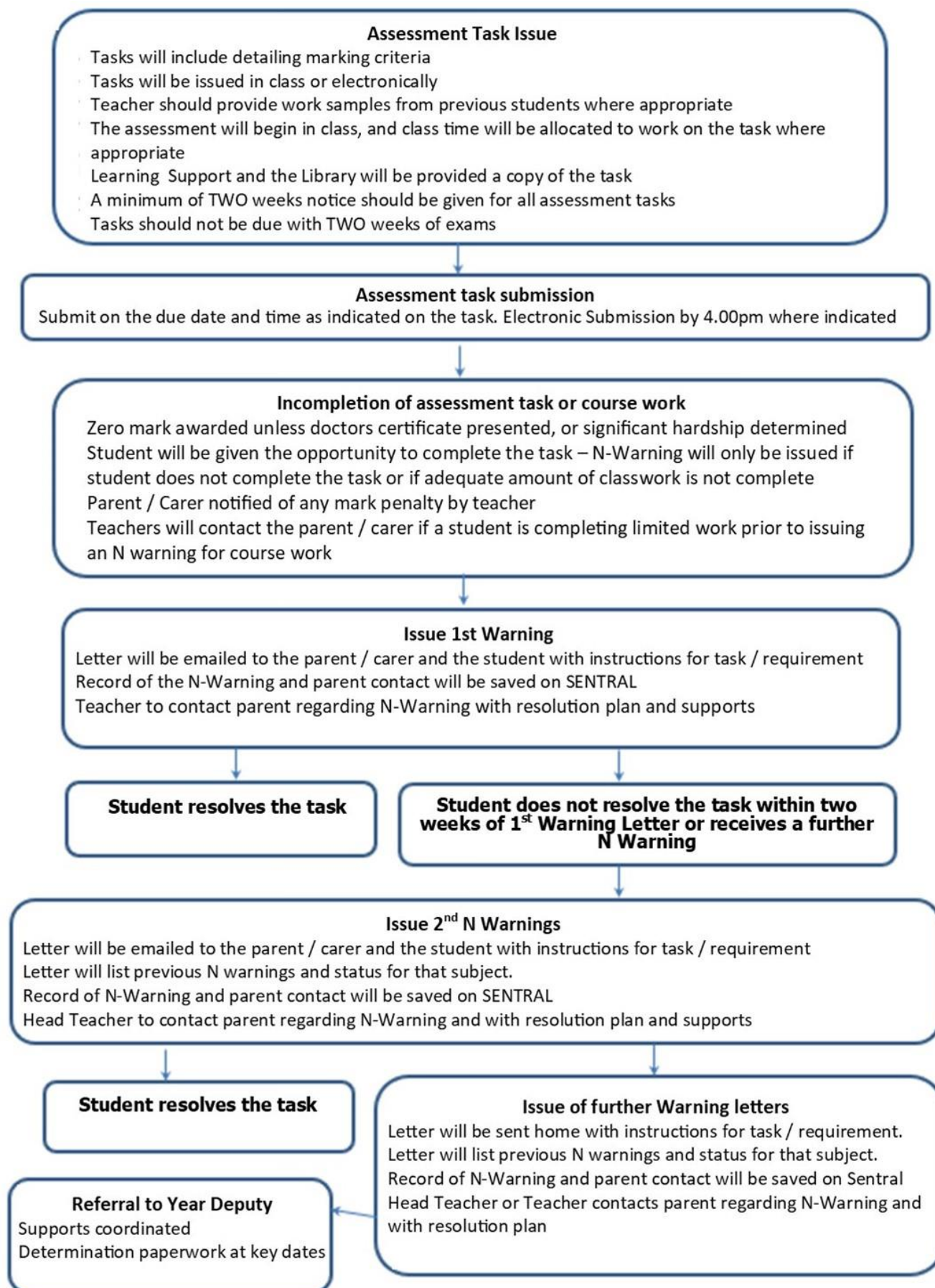
#### WHAT TASKS WILL BE INCLUDED IN THE ASSESSMENT PROGRAM?

In all subjects, grades will include results from assessments and exams. Yearly Examinations will begin on 30<sup>th</sup> October (Term 4, week 4). Other assessment tasks will be issued throughout the year as appropriate to the course.

#### WHAT TYPES OF TASKS?

Tasks will vary from subject to subject according to the nature of the teaching program. Tasks may include written assignments, practical work, performance items and topic tests.

## YEARS 10 TO 12 ASSESSMENT FLOWCHART – 2023



## What are Performance Descriptors?

Performance descriptors indicate the standard reached by a student and in the subject. The grading for subjects is set out below.

### NSW EDUCATION STANDARDS AUTHORITY YEAR 10 GENERAL PERFORMANCE DESCRIPTORS.

Grade	General Performance Descriptors
A	A grade indicating excellent achievement in the course. The student has an extensive knowledge and understanding of the content and can readily apply this knowledge. In addition, the student has achieved a very high level of competence in the processes and skills and can apply these skills to new situations.
B	A grade indicating a high level of achievement in the course. The student has a thorough knowledge of and understanding of the content and a high level of competence in the processes and skills. In addition, the student is able to apply this knowledge and these skills to most situations.
C	A grade indicating <b>satisfactory achievement</b> in the course. The student has a sound knowledge and understanding of the main areas of content and has achieved an adequate level of competence in the processes and skills.
D	A grade indicating <b>basic achievement</b> in the course. The student has a basic knowledge and understanding of the content and has achieved a limited level of competence in the processes and skills.
E	A grade indicating <b>elementary achievement</b> in the course. The student has an elementary knowledge and understanding in few areas of the content and has achieved very limited competence in some of the processes and skills.
N	Where "N" appears in place of an A to E grade it indicates that the student has failed to meet one or more of the General Performance Descriptors.

Where an A to E grade appears opposite a course, the student has satisfactorily completed the course by meeting the following requirements in:

- a) **attendance** - meeting the required number of hours for each course.
- b) **participation** in the required learning experiences and assessment tasks.
- c) **effort and diligence**.
- d) **achievement** of at least some of the course goals.

## ASSESSMENT TASKS PROCEDURES

- Students will be given at least 2 weeks' notice of any assessment task. Students will be asked to sign a "record of issue/collection of task" form stating the date and time of day the task is due or will have the task electronically issued to them. Students will abide by the guidelines set out in the assessment booklets.
- Assessment tasks must be submitted on the due date and time as stated when the task is issued.
- This booklet provides a guide to probable assessment times and dates but there may be some variation in assessment schedule 'due dates' across the year.
- If a student forgets to bring in a completed task on the due date they can seek permission from the class teacher to submit it electronically to the teacher. If permission is given, students must have sent the task to the teacher by 4pm on that school day.
- Tasks that are not submitted on the due date will receive a zero. These tasks must still be completed and submitted. Failure to complete and submit a genuine attempt at an assessment task may result in a student receiving an "N" Determination for that subject.
- Students who are unable to submit the task on the due date because of illness will be required to bring a **doctor's / medical certificate**. Other exceptional circumstances that prevent the submission of the task will need to be provided in writing to the Principal. The task will need to be handed in on the first day that the student returns to school. In subjects where tasks are performance based (eg Music, Dance, Drama) students may be required to complete their performance in their own time as soon as possible after returning to school.
- In exceptional circumstances the Principal may authorise an estimate to be given for a missed task.
- A zero mark may also be awarded for an assessment task as a result of malpractice (cheating, a non-serious attempt, plagiarism or malpractice in examinations).
- Students who are absent on the day a task is due because of school related activities (eg knockout sport, Work Experience) are responsible for notifying the Teacher of the clash of dates as soon as possible. If required alternative arrangements for submission will then be made in consultation with the Head Teacher.
- If students' choose to prepare and produce work with the use of computer technology it is their responsibility to ensure a hard copy is made well in advance of the due date. Computer and associated technology malfunction, even theft, without evidence of "work in progress", is not a reason for late submission.
- Students who believe they have been unfairly treated in being awarded a zero mark for an assessment task may seek clarification from the Head Teacher of the course.

### WHAT ABOUT APPEALS?

If students believe they have been unfairly treated they may appeal. Students should consult their Year Adviser or Deputy Principal for information how to appeal. This should be done within two weeks of receiving a zero mark.

Students may also appeal against a grade they have been awarded in a subject only on the grounds that it is not consistent with the progressive reporting they had received during the year.

**NOTE.** An appeal cannot be based on a mark given by a teacher.

## ASSESSMENT SCHEDULE

Year 10, 2023

Café Skills	Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
	1. Safe food handling	25%	T1 W8	1. Safe food handling	50%	3. Coffee Skills	50%
2. Café Skills	25%	T2 W5	2. Café Skills	50%	4. Café operations	50%	
3. Coffee Skills	25%	T3 W8					
4. Café operations	25%	T4 W5					
	100%			100%		100%	

Ceramics	Component/ Task	Time Frame	Weighting
	<b>Semester 1</b>		
Ceramics Journal	Ongoing*	20%	
Body of Work	Term 2, Week 5	60%	
Art criticism & Art History	Term 2, Week 5	20%	
Research Task	Term 1, Week 10	20%	
<b>Semester 2</b>			
Ceramics Journal	Ongoing*	20%	
Body of Work	Term 4, Week 5	40%	
Research Task	Term 3, Week 10	20%	
Yearly Exam	Term 4, Week 4	20%	

\* VAPD, DID & Ceramics Journal – Students need to be assessed against outcomes as they develop

Commerce	Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
	Research Task 1	20%	T1 W9	Research Task	40%	Research Task	35%
Research Task 2	20%	T2 W5	Topic Test	35%	Business Report	40%	
Topic test	30%	T3 W9	Coursework: class writing;	25%	Coursework: class writing;	25%	
Business Report		T4 W4	Case studies		Case studies		
	100%			100%		100%	

Design and Technology	Component/Task	Time Frame	Weighting
	<b><u>Semester 1</u></b>		
Design project 1	Term 1, Week 1-10	50%	
Design project 2	Term 2 ongoing	50%	
<b><u>Semester 2</u></b>			
Design project 3	Term 3, Week 1-10	50%	
Design project 4	Term 4 ongoing	50%	

**Drama**

Component/Task	Time Frame	Weighting
<b><u>Semester 1</u></b> Elements of Drama Topic Test Duologue Performance	Term 1, Week 9 Term 2, Week 6	50% 50%
<b><u>Semester 2</u></b> Playbuilding Performance and Logbook Yearly Exam	Term 3, Week 7 Term 4, Week 5	50% 50%

**English**

Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
Speaking Task	25%	T1 W9	Speaking Task	35%	Essay	35%
Half Yearly Exam	20%	T2 W5	Half Yearly Exam	35%	Yearly Exam	35%
Essay	25%	T3 W5	Coursework	30%	Coursework	30%
Yearly Exam	30%	T3 W4				
	100%			100%		100%

**Film and Production**

Component/Task	Time Frame	Weighting
<b><u>Semester 1</u></b>		
Film project 1	Term 1, Week 1-10	50%
Film project 2	Term 2 ongoing	50%
<b><u>Semester 2</u></b>		
Film project 3	Term 3, Week 1-10	50%
Film project 4	Term 4 ongoing	50%

**Food Technology**

Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
Practical Components	35%	Ongoing	<b><u>Semester 1</u></b>		<b><u>Semester 2</u></b>	
Research Task	35%	T4 W2	Practical	35%	Practical	35%
Half Yearly Practical Exam	15%	T2 W5	Research Task	35%	Research Task (Cup Cake)	35%
Yearly Practical Exam	15%	T4 W4	Half Yearly Practical Exam	30%	Yearly Practical Exam	30%
	100%			100%		100%

**Geography**  
(Students study the Geography Course for 1 semester)

Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
Wellbeing Extended Response	30%	As per semester	<b><u>Semester 1</u></b>		<b><u>Semester 2</u></b>	
Skills Task	25%		T1 W5		T3 W5	
Semester Exam	30%		T1 W9		T3 W9	
Class Writing: case studies	15%		T2 W5		T4 W4	
	100%		Ongoing		Ongoing	



**History**  
(Students study the History Course for 1 semester)

Assessment Task for ROSA		Due Date	Half Yearly Report Components	Yearly Report Components
Research Task	30%	As per semester	<u>Semester 1</u> T1 W5 T1 W9 T2 W5 Ongoing	<u>Semester 2</u> T3 W5 T3 W9 T4 W4 Ongoing
Source based Task	25%			
Semester Exam	30%			
Class writing	15%			
		100%		

**International Studies**

Component/Task	Time Frame	Weighting
<u>Semester 1</u>		
Research Task / Report	Term 1, Week 6	40%
Class Writing	Term 2, Week 2	30%
Coursework	Ongoing	30%
<u>Semester 2</u>		
Research Task / Report	Term 3, Week 6	40%
Class Writing	Term 4, Week 2	30%
Coursework	Ongoing	30%

<b>Information Software Technology</b>	<b>Assessment Task for ROSA</b>		<b>Due Date</b>	<b>Half Yearly Report Components</b>		<b>Yearly Report Components</b>	
	Practical & Written Exam	25%	T1 W8	Project	25%	Project	25%
	Half Yearly Practical Exam	25%	T2 W5	Half Yearly Practical Exam	50%	Yearly Exam	50%
	Project	25%	T2 W10 & T3 W5	Class work	25%	Classwork	25%
	Yearly Exam	25%	T4 W4				
	100%			100%		100%	

<b>IT Timber</b>	<b>Assessment Task for ROSA</b>		<b>Due Date</b>	<b>Half Yearly Report Components</b>		<b>Yearly Report Components</b>	
	Project Mark	40%	T2 W4	Bed Side Table Progress Mark	60%	Bed Side Table Final Mark	40%
	Project Folio	30%	T4 W4	Half Yearly Exam	40%	Project Folio	30%
	Half Yearly Exam	15%	T2 W5			Yearly Exam	30%
	Yearly Exam	15%	T4 W4				
	100%			100%		100%	

<b>Maths</b>	<b>Assessment Task for ROSA</b>		<b>Due Date</b>	<b>Half Yearly Report Components</b>		<b>Yearly Report Components</b>	
	Yearly moderated common assessment, and semester components.	80%	T4 W4.	Class Observations/Tests	60%	Class Observations/Tests	60%
	Homework, bookwork, classroom assessment and observations	20%	Throughout year	Half Yearly Exam	40%	Yearly Exam	40%
	100%			100%		100%	

**Music**

Component/Task	Time Frame	Weighting
<b><u>Semester 1</u></b>		
Aural task	Term 1, Week 9	20%
Performance task	Term 2, Week 4/5	20%
Coursework	Ongoing	20%
Half Yearly Exam	Term 2, Week 5	40%
<b><u>Semester 2</u></b>		
Composition task	Term 3, Week 2	20%
Musicology task	Term 3, Week 9	20%
Yearly Exam (Performance/Aural)	Term 4, Week 4	40%
Coursework	Ongoing	20%

**Myths  
and  
Legends**

Component/Task	Time Frame	Weighting
<b><u>Semester 1</u></b>		
Research Task / Report	Term 1, Week 6	40%
Presentation	Term 2, Week 6	30%
Class Writing	Ongoing	30%
<b><u>Semester 2</u></b>		
Research Task / Report	Term 3, Week 4	40%
Presentation	Term 4, Week 8	30%
Class Writing	Ongoing	30%

PDHPE	Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
	Module 1	25%	T1 W9	Module 1	30%	Module 3	30%
Module 2	25%	Ongoing	Module 2	30%	Coursework	30%	
Module 3	25%	T3 W9	Coursework	40%	Yearly Exam	40%	
Yearly Exam	25%	T4 W4					
	100%			100%		100%	

Photography and Digital Media	Component/ Task	Time Frame	Weighting
	<b>Semester 1</b>		
DID (Digital Imaging Diary)	Ongoing*	20%	
Folio	Term 2, Week 5	40%	
Art Criticism & Art History	Term 2, Week 5	20%	
Research Task	Term 1, Week 10	20%	
<b>Semester 2</b>			
DID (Digital Imaging Diary)	Ongoing*	20%	
Folio	Term 4, Week 5	40%	
Research Task	Term 3, Week 10	20%	
Yearly Exam	Term 4 Week 4	20%	

**Physical Activity and Sports Studies (PASS)**

Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
Module 1	25%	T1 W9	Module 1	30%	Module 3	30%
Module 2	25%	Ongoing	Module 2	30%	Coursework	30%
Module 3	25%	T3 W9	Coursework	40%	Yearly Exam	40%
Yearly Exam	25%	T4 W4				
	100%			100%		100%

**Science**

Assessment Task for ROSA		Due Date	Half Yearly Report Components		Yearly Report Components	
Student Research Project 1	25%	T1 W8	Student Research Project 1	50%	Student Research Project 2	50%
Student Research Project 2	25%	T3 W8	Topic Tests	50%	Topic Tests	50%
Topic Tests	50%	Ongoing				
	100%			100%		100%

**Student Research Projects**

A long form assessment largely completed at school and comprising three major components:

- a) Research using the school writing strategies
- b) First hand investigation
- c) Experimental report

**Visual Arts**

Assessment Task for ROSA		Due Date	Semester 1 Components		Due Date	Semester 2 Components		Due Date
Research Task	10%	T1 W9	VAPD	15%	Ongoing*	VAPD	15%	Ongoing*
VAPD	15%	Ongoing*	Body of Work	35%	T2 W5	Body of Work	35%	T4 W5
Body of Work	35%	Ongoing*	Research Task	20%	T1 W10	Research Task	20%	T3 W10
Half Yearly Exam	15%	T2 W5	Half Yearly Exam	30%	T2 W5	Yearly exam	30%	T4 W5
Yearly Exam	25%	T4 W4						

**YEAR 10 ASSESSMENT SCHEDULE****2023 YEAR PLANNER**

List all your assessment tasks on the following grid

<b>Week</b>	<b>Term 1</b>	<b>Term 2</b>	<b>Term 3</b>	<b>Term 4</b>
<b>1</b>				
<b>2</b>				
<b>3</b>				
<b>4</b>				<b>YEARLY EXAMS</b>
<b>5</b>				
<b>6</b>				
<b>7</b>				
<b>8</b>				
<b>9</b>				
<b>10</b>				
<b>11</b>		<b>HOLIDAYS</b>	<b>HOLIDAYS</b>	