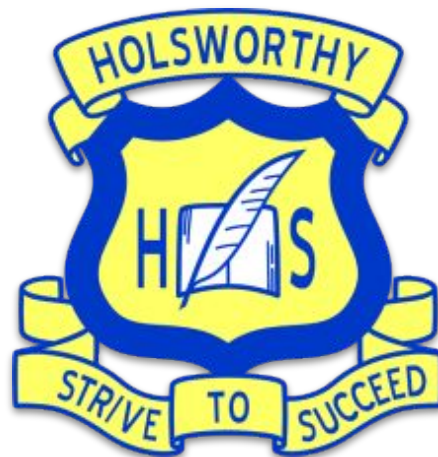


Holsworthy High School

# Assessment Policy Booklet



Year 12 | 2026

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## WELCOME TO YEAR 12

At Holsworthy High School, Assessment is an important part of learning that supports each student's growth and success. We believe in fostering an environment where all students are **respectful learners** who value feedback and the efforts of others, **active learners** who engage fully in their learning journey, and **safe learners** who feel confident to take risks, ask questions, and learn from mistakes. Our assessment practices are fair, consistent, and designed to help every student achieve their best.

## ASSESSMENT IN THE HSC

Assessment is based on mandatory weightings and components as set out in the syllabuses for each HSC course being studied. For courses developed by the NSW Education Standards Authority (excluding VET and Life Skills), results are based on:

- An **examination mark** from the HSC external examination.
- An **assessment mark** submitted by the school (in accordance with the NSW Education Standards Authority requirements).

The Higher School Certificate issued to students will show both the examination mark and the assessment mark. The **combination of these two marks** will then be plotted on a performance scale which uses bands to describe the standard of achievement which is reached by a typical student with that mark.

## SCHOOL BASED ASSESSMENT

School assessment tasks measure students' achievements across a variety of outcomes and in different types of activities.

In designing an assessment program for a particular subject, the teacher must take into account the components of the course set out in the syllabus and the weighting that each component must be given. This information is provided with each of the assessment schedules listed in this booklet.

The **final assessment marks** for each course should **reflect the rank** order of students and the **relative differences** between student achievements. These marks are then adjusted by the NSW Education Standards Authority in a process called **moderation**. It is the **moderated assessment mark** which is reported on the HSC Testamur. Students must also be able to provide a record of their learning for both assessment tasks and coursework.

- Students will be assessed between Week 3, Term 4, 2024 and the end of Week 8, Term 3, 2025.
- Each student will receive an Assessment Handbook outlining their obligations in each course.
- Students will be given feedback on their assessment tasks and a cumulative ranking will be provided on their end of semester reports.
- Teachers will keep marks in a central faculty record.
- Teachers and Head Teachers will counsel students who are at risk of not satisfactorily completing the HSC Course and notify their parents/guardians in time to rectify the concern

Students who undertake **compulsory work placement** or work experience should not be disadvantaged. If the student has sufficient time prior to commencing work placement the task can be submitted early or handed in by another person on the due date. It is the student's responsibility to notify their Teacher and Head Teacher once they are aware that they will be on work placement when the task is due. A new date may be set by the Head Teacher which should be recorded on Sentral.

## COMPLETION OF NON-ASSESSABLE TASKS

There is a requirement that students must complete a course of study "Satisfactorily". This means that the Principal must be satisfied the student has completed each of the courses they have undertaken. Students are expected to make a reasonable attempt at all tasks.

**Students will need to maintain and provide a record of their learning for each subject documenting a diligent and substantial effort.**

## LIFE SKILLS

Evidence of achievement of outcomes is gathered through ongoing assessment. There is no requirement for formal assessment of Life Skills outcomes. Life Skills outcomes and content will be assessed on the student's achievement of selected outcomes and parents/carers are always able to discuss the status of their child in courses with the Head Teacher.

## VET COURSES

Assessment in VET courses is competency based. This means that the student needs to demonstrate that they have gained, and can apply, the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Students may elect to undertake the optional written HSC examination. Work placement is a mandatory HSC requirement of each VET course. For each course, a minimum number of 35 hours per year are required in the workplace.

## VET COMPETENCY DESCRIPTORS

Evidence of achievement of outcomes is gathered through ongoing assessment. There is no requirement for formal assessment of Life Skills outcomes. Life Skills outcomes and content will be assessed on the student's achievement of selected outcomes and parents/carers are always able to discuss the status of their child in courses with the Head Teacher.

| NE SA Outcome   | NCVER Outcome                          | Explanation<br>(source: AVETMISS Data Elements definitions, Edition 2.2 April 2013)                                                                                                                                                                                                   |
|-----------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achieved        | Competency achieved / pass             | Student has been assessed and satisfies all the requirements for the unit of competency                                                                                                                                                                                               |
| Not Achieved    | Competency not achieved / fail         | Student has attempted <b>all requirements for the assessment</b> and has been <b>assessed</b> as not competent in one or more of the requirements of the competency                                                                                                                   |
| Continuing      | Continuing enrolment                   | The student has engaged in learning activity, but has not completed all the training and assessment criteria by the end of the collection period                                                                                                                                      |
| Withdrawn       | Withdrawn / discontinued               | (a) The student has engaged in some learning activity, then notified the RTO of their withdrawal before completing all of the assessment criteria<br>(b) The student has engaged in some learning activity then stopped attending or submitting assessments without notifying the RTO |
| RPL             | Recognition of Prior Learning Granted  | The student has been assessed and RPL has been granted                                                                                                                                                                                                                                |
| Credit Transfer | Credit transfer / National Recognition | The student can supply evidence of the same or an equivalent competency, and credit transfer is awarded. This is used where there is no delivery of training or assessment of the student's knowledge.                                                                                |
| Did Not Start   | NIL                                    | Student was enrolled in the unit of competency, but no training or assessment occurred. WILL NOT BE REPORTED OR APPEAR ON THE USI                                                                                                                                                     |

## YEARS 10 TO 12 ASSESSMENT PROCESS

### ASSESSMENT TASK ISSUE

- A minimum of TWO weeks' notice should be given for all assessment tasks.
- Tasks will include detailed marking criteria where appropriate.
- Tasks will be issued to students electronically or in hard copy.
- Teachers will provide work samples where appropriate.
- The assessment will begin in class and class time will be allocated to work on the task where appropriate.
- Tasks should not be issued within TWO weeks of exams.



### ASSESSMENT TASK SUBMISSION

- Students will submit tasks on the due date and time. Electronic submission will be by 11.59pm on that day unless otherwise indicated in the assessment notification.
- Students will be provided with constructive feedback in a timely manner.



### NON SUBMISSION OF TASK

- Teachers will issue a first N Warning.
- Teachers will inform the parent and student the requirement for resolution and the supports available.
- A record of the N Warning and parent contact will be saved on SENTRAL.



**STUDENT RESOLVES THE TASK**



**STUDENT FAILS TO RESOLVE THE TASK WITHIN TWO WEEKS OF 1<sup>ST</sup> WARNING**



### ISSUE 2<sup>ND</sup> WARNING

- Teachers will issue a second N Warning. The N Warning will contain any previous N Warning information for the subject.
- The Faculty Head Teacher will inform the parent and student of the requirement for resolution and the supports available.
- A record of the N Warning and parent contact will be saved on SENTRAL.



**STUDENT RESOLVES THE TASK**



### ISSUE OF FURTHER WARNING LETTERS

- Teachers will issue a subsequent N Warnings.
- The N Warning will contain any previous N Warning information for the subject.
- The Faculty Head Teacher will inform the parent and student the requirement for resolution and the supports available.
- A record of N Warning and parent contact will be saved on SENTRAL.



### REFERRAL TO YEAR ADVISER AND DEPUTY

- Supports coordinated.
- Determination paperwork at key dates.
- Issue of N Determination as required.

## SATISFACTORY COMPLETION OF YEAR 12

NSW Education Standards Authority (NESA) Requirements Satisfactory completion of Higher School Certificate courses requires students to meet course completion criteria as well as assessment completion criteria.

A student will be considered to have satisfactorily completed a course if, in the principal's view, there is sufficient evidence that the student has:

- a) followed the course developed or endorsed by NESA
- b) and applied themselves with diligence and sustained effort to the set tasks and experiences provided in the course by the school
- c) and achieved some or all of the course outcomes.

To satisfactorily complete a Higher School Certificate course, students must follow NESA course requirements and:

- Have gained the Record of School Achievement (ROSA) or equivalent.
- Have attended 85% of the available school days.
- Complete all the requirements of the course such as class work, homework, examinations, assessment tasks, including work placement for VET courses.
- Satisfactorily complete NESA Minimum Standards in numeracy, reading and writing at level 3 or 4.
- Students are directed to the NSW Education Standards Authority (NESA) website for further information <http://educationstandards.nsw.edu.au/wps/portal/nesa/home>

## N WARNINGS

If a student is not meeting the course requirements or fails to complete an assessment task by the due date they are given what is termed a non-completion warning letter. A copy of the N Warning letter is issued to the student and posted home, the letter outlines:

- Any issues of concern or outstanding work.
- The date by which students should redeem the outcomes of the missed work.
- If a student is to be given a non-completion ('N') determination because of failure to complete tasks which contribute in excess of 50 percent of the final assessment marks in that course, the principal will inform NESA.

## N DETERMINATIONS

Students who fail to satisfy minimum requirements will be receive an N Determination. This means they have **failed the course**, and it will not count toward the HSC (students must complete at least 10 units). This (usually) means the student will not receive the HSC during the year.

## REFERENCING

Taking or copying from other sources, including AI, and presenting it as your work is plagiarism. Students must use APA referencing to acknowledge sources unless otherwise instructed by the teacher issuing the assessment.

Students can access referencing information at [Holsworthy High School Referencing Guide](#) and watch a brief referencing instructional video at <https://www.youtube.com/watch?v=itLfYxa9Thw>.

## ATTENDANCE

Attendance at all timetabled lessons is an important step to fulfilling course requirements. The Principal may decide that a student's attendance has made it impossible for course outcomes to be achieved. The NSW Education Standards Authority suggests that absences greater than 15% make it difficult to satisfactorily complete a course.

Students may also be deemed not to have satisfactorily completed a course if there is sufficient evidence of:

- a) failure to complete experiences specified in the syllabus e.g. fieldwork, oral presentations, assignments, practical work, participation in class
- b) non-serious or trivial preparation for exams

Students are required to be **active and diligent learners**. Failure to complete tasks means that they are not diligent.

## TECHNOLOGY AND ASSESSMENTS

Technology failure is not a valid reason for failure to submit an assessment task on time. Students should:

- Save their work, failure to back up your work is not a valid reason for misadventure.
- Check all tasks which are to be submitted electronically well before the due date to ensure that data can be accessed at school.
- Save a copy of the final version of your task to an email address that can be accessed at school (such as your student.fantastic@education.nsw.gov.au email account).

A student presenting work produced via computer or submitting work online who experiences computer/technology difficulties or printer failure must follow these procedures by applying for Illness/Misadventure on the date the task was due by completing an [Illness/Misadventure Form](#) presenting it to the Head Teacher of that subject before school along with documentary evidence, such as a note from home.

If a student chooses or is required to prepare and produce work with the use of technology, it is their responsibility to ensure backups and hard copies are made well in advance of the due date of the assessment task. Program and software compatibility are also potential problems and need to be considered in advance. Malfunctions of computer technology, even theft, without evidence of 'work in progress' are NOT valid reasons for the late submission of an assessment task.

## ABSENCES DUE TO ILLNESS/MISADVENTURE

It is essential that students ensure that they are present for and complete all assessment tasks. If a student is absent on the day of an assessment task, they must contact the school to explain the absence, and then provide the school with an [Illness / Misadventure Form](#) the day they return.

- An illness claim MUST be supported by a medical certificate dated at the time of the illness specifying the nature of the illness. If a student is still away sick on days after the due date, the medical certificate must cover all days of illness NOT just the day of the task.
- Holidays/travel are NOT a valid excuse for missing an assessment task/exam OR for requesting an alternate date for the task/exam. This includes asking to sit a task/exam early to accommodate a holiday.
- Technological malfunctions are not automatically considered a valid excuse. (Please refer to notes on 'Technology Problems').
- If a task is submitted after the due date and time and the student has not submitted the appropriate documentation, then the student will be awarded zero for the task.

## APPLYING FOR AN EXTENSION

If a student has prior knowledge of a circumstance that will impact their ability to submit a task on the due date or attend an in-class task, test or examination, they must complete an Illness/Misadventure Form. This form MUST be submitted BEFORE the assessment task due date. The decision will be communicated to the student.

## LATE SUBMISSION/NON-SERIOUS ATTEMPTS OF ASSESSMENT TASKS

Late submission of a task without approved reason from the Head Teacher, via the Illness/Misadventure Form in Years 11 & 12 will result in a zero mark.

Failure to submit or complete an assessment task will result in a N Warning letter and a zero mark for the task. Students will be required to still submit a missed task or complete an equivalent alternative task in order to resolve the N Warning letter and meet the requirements for satisfactory completion of the course. Feedback on the task will be given to the student.

A non-serious attempt is considered as failing to submit a reasonable attempt at a task. This may include, but is not limited to, the following:

- Inappropriate written content submitted as part of a task.
- Inappropriate behaviour during an examination
- Failure to complete significant sections of an assessment (e.g. only attempting the multiple choice and not attempting extended response questions). The Head Teacher of a subject and Deputy Principal will determine whether a task is a non-serious attempt. In the case of a non-serious attempt an N Warning letter will be issued and the student will be awarded a zero mark.

## HONESTY, INTEGRITY AND MALPRACTICE

All work presented in coursework, assessment tasks and external examinations (including submitted works and practical examinations) must be a student's own or must be acknowledged appropriately. Students are encouraged to be **active** and **safe** learners.

Malpractice, including plagiarism, could lead to students receiving zero marks and will jeopardise their Higher School Certificate results. Malpractice is any activity that allows students to gain an unfair advantage over other students. It includes, but is not limited to:

- copying someone else's work in part or in whole, and presenting it as their own
- using material directly from the internet, books and journals without reference to the source
- building on the ideas of another person without reference to the source
- buying, stealing or borrowing another person's work and presenting it as their own
- submitting work to which another person, such as a parent, coach or subject expert, has contributed substantially
- using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement
- paying someone to write or prepare material
- breaching school examination rules
- using non-approved aids during an assessment task
- contriving false explanations to explain work not handed in by the due date
- assisting another student to engage in malpractice
- **The use of artificial intelligence technologies to generate or complete work is considered collusion and is a breach of NESA regulations.**

In the case of suspected plagiarism, students will be required to provide evidence that all unacknowledged work is entirely their own. Such evidence might include but is not limited to the student:

- providing evidence of and explaining the process of their work, which might include diaries, journals or notes, working plans or sketches, and progressive drafts to show the development of their ideas
- answering questions regarding the assessment task, examination or submitted work under investigation, to demonstrate their knowledge, understanding and skills.

The Head Teacher and Deputy Principal of a subject will make the final determination to record a mark of zero. An N Warning letter will be issued and the student will be required to re-attempt the task or complete an alternative task.

A Year 12 student guilty of suspected malpractice will have their name recorded on the NESA Register of Malpractice for HSC assessment tasks and a N Warning letter will be issued.

## APPEALS

Students have the right to ask their teacher for feedback at the time a task is returned but cannot appeal against the teacher's judgement. If a student believes their result in an assessment task is unfair due to late submission, illness/ misadventure, or an allegation of malpractice, they may request a review.

### Individual Assessment Tasks

#### ***Step 1 – Subject Head Teacher***

- The student must first speak with the Head Teacher of the subject.
- The Head Teacher may award a zero, allow the task to be completed, set an alternate task, or provide an estimate mark.

#### ***Step 2 – Assessment Review Panel***

- If the student is not satisfied with the Head Teacher's decision, they may lodge a written appeal (using the [Illness/Misadventure Form](#)) within one week of being notified.
- Grounds for appeal are:
  - exceptional circumstances outside the student's control, or
  - inconsistency in the school's assessment policy/procedures.
- A Review Panel will meet within two weeks, and the student may attend with a support person.
- The student will be notified in writing of the outcome.

### Final Assessment and Ranks

After the HSC exams, students may ask about their final school assessment rank in each course. Students **cannot appeal a teacher's judgement or marks** on individual tasks but may request a review of their rank order if they believe that:

- the weightings used were not those specified by NESA
- the school did not follow its published assessment policy, or
- a clerical or computational error occurred.

The school will investigate by reviewing records and report its findings to the student.

If a student believes the school's review process was not properly followed, they may appeal to NESA (see [ACE Manual](#) on the [NESA website](#)).

## COMMUNICATIONS WITH OUR SCHOOL

Holsworthy High School values strong partnerships between families and the school. We encourage open and supportive communication to create a positive learning environment. For more information, please see the [School Community Charter](#), which outlines the roles of parents, carers and school staff.

You can contact the school by:

- **Phone** – calling the Administration Office
- **In person** – visiting the Administration Office
- **Email** – please include the teacher's name in the subject line

Year 12 students will also have access to Google Classroom and the Holsworthy High Sentral Portal, where important information such as reports, notices, newsletters, and Parent Teacher Night bookings will be shared.

| POSITION                                  | MATTERS THEY DEAL WITH                                                                                                                                                                                                                                                |
|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Classroom Teachers</b>                 | First contact for anything pertaining to that individual subject. This may include class work, homework, assignments or a specific incident that occurred in that classroom.                                                                                          |
| <b>Head Teachers of Each Subject Area</b> | If a parent/carers has worked with their child's classroom teacher and feels that their needs should be further addressed. If a parent/carers would like to share some positive experiences that are happening in the classroom or at home in relation to that topic. |
| <b>Learning and Support Staff</b>         | If a parent/carers feels that their child needs some support in the classroom due to diverse learning needs.                                                                                                                                                          |
| <b>Year Advisor</b>                       | Can assist with matters that are occurring outside of the classroom and with wellbeing concerns. If a parent would like to share some positive experiences that are happening at school or at home in relation to their child.                                        |
| <b>Head Teacher Wellbeing</b>             | Can assist with matters that are occurring outside the classroom and with wellbeing concerns that are serious in nature. Can also assist with serious ongoing medical condition notifications.                                                                        |
| <b>Deputy Principal</b>                   | To be notified directly with serious concerns that a parent/carers feels cannot be dealt with by other staff at the school. If a parent would like to share some positive experiences that are happening at school or at home in relation to their child.             |
| <b>Principal</b>                          | To be notified directly with serious concerns that a parent/carers feels cannot be dealt with by the Deputy Principal. If a parent/carers would like to share some positive experiences that are happening at school or at home in relation to their child.           |

## NESA GLOSSARY OF KEY TERMS

Syllabus outcomes, objectives, performance bands and examination questions have key words that state what students are expected to be able to do. The NESA [Glossary of Key Words](#) has been developed to help provide a common language and consistent meaning in the Higher School Certificate documents.

Using the glossary will help teachers and students understand what is expected in responses to examinations and assessment tasks.

| KEY TERM                               | DEFINITION                                                                                                                               |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Analyse</b>                         | Identify components and the relationship between them; draw out and relate implications.                                                 |
| <b>Apply</b>                           | Use, utilise, employ in a particular situation.                                                                                          |
| <b>Appreciate</b>                      | Make a judgement about the value of.                                                                                                     |
| <b>Assess</b>                          | Make a judgement of value, quality, outcomes, results or size.                                                                           |
| <b>Calculate</b>                       | Ascertain/determine from given facts, figures or information.                                                                            |
| <b>Clarify</b>                         | Make clear or plain.                                                                                                                     |
| <b>Classify</b>                        | Arrange or include in classes/categories.                                                                                                |
| <b>Compare</b>                         | Show how things are similar or different.                                                                                                |
| <b>Construct</b>                       | Make; build; put together items or arguments.                                                                                            |
| <b>Contrast</b>                        | Show how things are different or opposite.                                                                                               |
| <b>Critically (analyse / evaluate)</b> | Add a degree or level of accuracy, depth, knowledge and understanding, logic, questioning, reflection and quality to (analyse/evaluate). |
| <b>Deduce</b>                          | Draw conclusions.                                                                                                                        |
| <b>Define</b>                          | State meaning and identify essential qualities.                                                                                          |
| <b>Demonstrate</b>                     | Show by example.                                                                                                                         |
| <b>Describe</b>                        | Provide characteristics and features.                                                                                                    |

|                    |                                                                                                    |
|--------------------|----------------------------------------------------------------------------------------------------|
| <b>Discuss</b>     | Identify issues and provide points for and/or against.                                             |
| <b>Distinguish</b> | Recognise or note/indicate as being distinct or different from; to note differences between.       |
| <b>Evaluate</b>    | Make a judgement based on criteria; determine the value of.                                        |
| <b>Examine</b>     | Inquire into.                                                                                      |
| <b>Explain</b>     | Relate cause and effect; make the relationships between things evident; provide why and/or how.    |
| <b>Extract</b>     | Choose relevant and/or appropriate details.                                                        |
| <b>Extrapolate</b> | Infer from what is known.                                                                          |
| <b>Identify</b>    | Recognise and name.                                                                                |
| <b>Interpret</b>   | Draw meaning from.                                                                                 |
| <b>Investigate</b> | Plan, inquire into and draw conclusions about.                                                     |
| <b>Justify</b>     | Support an argument or conclusion.                                                                 |
| <b>Outline</b>     | Sketch in general terms; indicate the main features.                                               |
| <b>Predict</b>     | Suggest what may happen based on available information.                                            |
| <b>Propose</b>     | Put forward (for example a point of view, idea, argument, suggestion) for consideration or action. |
| <b>Recall</b>      | Present remembered ideas, facts or experiences.                                                    |
| <b>Recommend</b>   | Provide reasons in favour.                                                                         |
| <b>Recount</b>     | Retell a series of events.                                                                         |
| <b>Summarise</b>   | Express, concisely, the relevant details.                                                          |
| <b>Synthesise</b>  | Putting together various elements to make a whole.                                                 |

**HOLSWORTHY HIGH SCHOOL  
HSC ASSESSMENT**

**Illness / Misadventure Form**

Student: \_\_\_\_\_

Course: \_\_\_\_\_

Assessment Task (missed, late, performance affected)

Value of Task for HSC Assessment \_\_\_\_\_ %

Why are you asking for consideration?

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Date: \_\_\_\_/\_\_\_\_/20\_\_ \_\_\_\_\_

(signed)

\* attach all supporting evidence (e.g. doctor's certificate, death notice, written statement, etc)

**SUBMIT THIS COMPLETED FORM TO YOUR YEAR ADVISOR**

## ANCIENT HISTORY

| Components                                      | Weighting   | Task 1                                  | Task 2                                                   | Task 3                      | Task 4           |
|-------------------------------------------------|-------------|-----------------------------------------|----------------------------------------------------------|-----------------------------|------------------|
|                                                 |             | Term 4, Week 9                          | Term 1, Week 7                                           | Term 2, Week 8              | Term 3, Week 5/6 |
|                                                 |             | Extended Response                       | Half Yearly Exam                                         | Source analysis             | Trial HSC Exam   |
|                                                 |             | Historical Period:<br>New Kingdom Egypt | Personality:<br>Hatshepsut &<br>Historical Period<br>NKE | Core: Cities of<br>Vesuvius | All topics       |
| Communication<br>of historical<br>understanding | 20%         | 10%                                     |                                                          |                             |                  |
| Historical inquiry<br>and research              | 20%         | 10%                                     | 10%                                                      | 10%                         |                  |
| Source-based<br>skills                          | 20%         |                                         |                                                          | 15%                         | 5%               |
| Knowledge and<br>understanding                  | 40%         |                                         | 15%                                                      |                             | 25%              |
| <b>TOTAL</b>                                    | <b>100%</b> | <b>20%</b>                              | <b>25%</b>                                               | <b>25%</b>                  | <b>30%</b>       |

## BIOLOGY

| Components                       | Weighting   | Task 1         | Task 2             | Task 3           | Task 4           |
|----------------------------------|-------------|----------------|--------------------|------------------|------------------|
|                                  |             | Term 1, Week 2 | Term 1, Weeks 9/10 | Term 3, Week 1   | Term 3, Week 5/6 |
|                                  |             | Depth Study    | Half Yearly        | Practical Report | Trial HSC Exam   |
|                                  |             | Module 7/8     | Module 7/8         | Module 6         | All topics       |
| Knowledge and understanding      | 40%         | 5%             | 15%                | 0%               | 20%              |
| Skills in Working Scientifically | 60%         | 25%            | 5%                 | 20%              | 10%              |
| <b>TOTAL</b>                     | <b>100%</b> | <b>30%</b>     | <b>20%</b>         | <b>20%</b>       | <b>30%</b>       |

## BUSINESS STUDIES

| Components                                              | Weighting   | Task 1           | Task 2        | Task 3         | Task 4           |
|---------------------------------------------------------|-------------|------------------|---------------|----------------|------------------|
|                                                         |             | Term 4, Week 8   | Term 1 Week 9 | Term 2, Week 8 | Term 3, Week 5/6 |
|                                                         |             | Half Yearly Exam | Topic Test    | Marketing Plan | Trial HSC Exam   |
|                                                         |             | Operations       | Finance       | Marketing      | All topics       |
| Knowledge and understanding                             | 40%         | 5%               | 10%           | 5%             | 20%              |
| Stimulus based skills                                   | 20%         |                  | 5%            | 10%            | 5%               |
| Inquiry and research                                    | 20%         | 10%              | 5%            | 5%             |                  |
| Communication of business information, ideas and issues | 20%         | 5 %              | 5%            | 5%             | 5%               |
| <b>TOTAL</b>                                            | <b>100%</b> | <b>20%</b>       | <b>25%</b>    | <b>25%</b>     | <b>30%</b>       |

## CHEMISTRY

| Components                       | Weighting | Task 1         | Task 2             | Task 3           | Task 4             |
|----------------------------------|-----------|----------------|--------------------|------------------|--------------------|
|                                  |           | Term 1, Week 4 | Term 1, Weeks 9/10 | Term 3, Week 1   | Term 3, Week 5/6   |
|                                  |           | Depth Study    | Half Yearly        | Practical Report | Trial HSC Exam     |
|                                  |           | Module 6       | All topics covered | Module 7         | All topics covered |
| Knowledge and understanding      | 40%       | 5%             | 15%                | 0%               | 20%                |
| Skills in Working Scientifically | 60%       | 25%            | 5%                 | 20%              | 10%                |
| TOTAL                            | 100%      | 30%            | 20%                | 20%              | 30%                |

## COMMUNITY AND FAMILY STUDIES (CAFS)

| Components                        | Weighting   | Task 1                      | Task 2                                   | Task 3                      | Task 4           |
|-----------------------------------|-------------|-----------------------------|------------------------------------------|-----------------------------|------------------|
|                                   |             | Term 4, Week 10             | Term 1, Week 9/10                        | Term 2, Week 9              | Term 3, Week 5/6 |
|                                   |             | Individual Research Project | Half Yearly Exam                         | Case Study                  | Trial HSC Exam   |
|                                   |             | Research Methodology        | Research Methodology & Groups in Context | Social Impact of Technology | All topics       |
| Knowledge and understanding       | 40%         | 5%                          | 10%                                      | 10%                         | 15%              |
| Skills and application of content | 60%         | 15%                         | 15%                                      | 15%                         | 15%              |
| <b>TOTAL</b>                      | <b>100%</b> | <b>20%</b>                  | <b>25%</b>                               | <b>25%</b>                  | <b>30%</b>       |

## ENGINEERING STUDIES

| Components<br>(as per Syllabus)                                         | Weighting % | Task 1                                     | Task 2             | Task 3                           | Task 4                |
|-------------------------------------------------------------------------|-------------|--------------------------------------------|--------------------|----------------------------------|-----------------------|
|                                                                         |             | Term 4, Week 8                             | Term 1, Weeks 9/10 | Term 2, Week 7                   | Term 3, Weeks 5/6     |
|                                                                         |             | Engineering Report/Practical<br>(Module 1) | Half Yearly Exam   | Engineering Report<br>(Module 5) | Trial HSC Examination |
| Scope of the Profession Knowledge of Engineering Principles             | 60%         | 10%                                        | 15%                | 15%                              | 20%                   |
| Communication Skills                                                    | 10%         | 3%                                         | 2%                 | 2%                               | 3%                    |
| Understanding the Impacts of Engineering Management and Problem Solving | 20%         | 5%                                         | 5%                 | 5%                               | 5%                    |
| The Application of Engineering Methodology                              | 10%         | 2%                                         | 3%                 | 3%                               | 2%                    |
| <b>TOTALS</b>                                                           | <b>100%</b> | <b>20%</b>                                 | <b>25%</b>         | <b>25%</b>                       | <b>30%</b>            |

## ENGLISH - ADVANCED

| Components                                                                                                             | Weighting   | Task 1                                                                      | Task 2                                              | Task 3                     | Task 4           |
|------------------------------------------------------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------|-----------------------------------------------------|----------------------------|------------------|
|                                                                                                                        |             | Term 4, Week 9                                                              | Term 1, Week 9-10                                   | Term 2, Week 6             | Term 3, Week 5/6 |
|                                                                                                                        |             | Texts and Human Experiences<br>Multimodal presentation and related material | Half Yearly Exam<br>Module A: Textual Conversations | Module C: Craft of Writing | Trial HSC Exam   |
| Knowledge and understanding of course content                                                                          | 50%         | 10%                                                                         | 15%                                                 | 10%                        | 15%              |
| Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes | 50%         | 10%                                                                         | 10%                                                 | 15%                        | 15%              |
| <b>TOTAL</b>                                                                                                           | <b>100%</b> | <b>20%</b>                                                                  | <b>25%</b>                                          | <b>25%</b>                 | <b>30%</b>       |

## ENGLISH - EXTENSION

| Components                                                                       | Weighting   | Task 1                                                  | Task 2                              | Task 3           |
|----------------------------------------------------------------------------------|-------------|---------------------------------------------------------|-------------------------------------|------------------|
|                                                                                  |             | Term 1, Week 9 -10                                      | Term 2, Week 8                      | Term 3, Week 5/6 |
|                                                                                  |             | Imaginative response and reflection<br>Half Yearly Exam | Critical response with related text | Trial HSC Exam   |
| Knowledge and understanding of complex texts and of how and why they are valued. | 50%         | 15%                                                     | 20%                                 | 15%              |
| Skills in complex analysis, composition and investigation.                       | 50%         | 15%                                                     | 20%                                 | 15%              |
| <b>TOTAL</b>                                                                     | <b>100%</b> | <b>30%</b>                                              | <b>40%</b>                          | <b>30%</b>       |

## ENGLISH - STANDARD

| Components                                                                                                              | Weighting   | Task 1                                                                      | Task 2                                                       | Task 3                     | Task 4           |
|-------------------------------------------------------------------------------------------------------------------------|-------------|-----------------------------------------------------------------------------|--------------------------------------------------------------|----------------------------|------------------|
|                                                                                                                         |             | Term 4, Week 9                                                              | Term 1, Week 9-10                                            | Term 2, Week 6             | Term 3, Week 5/6 |
|                                                                                                                         |             | Texts and Human Experiences<br>Multimodal presentation and related material | Module A: Language, Identity and Culture<br>Half Yearly Exam | Module C: Craft of Writing | Trial HSC Exam   |
| Knowledge and understanding of course content.                                                                          | 50%         | 10%                                                                         | 15%                                                          | 10%                        | 15%              |
| Skills in responding to texts and communication of ideas appropriate to audience, purpose and content across all modes. | 50%         | 10%                                                                         | 10%                                                          | 15%                        | 15%              |
| <b>TOTAL</b>                                                                                                            | <b>100%</b> | <b>20%</b>                                                                  | <b>25%</b>                                                   | <b>25%</b>                 | <b>30%</b>       |

## ENGLISH STUDIES

| Components                                                                                                                                                                      | Weighting   | Task 1                                                                          | Task 2                           | Task 3                               | Task 4           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------------------|----------------------------------|--------------------------------------|------------------|
|                                                                                                                                                                                 |             | Term 4, Week 9                                                                  | Term 1, Week 9-10                | Term 2, Week 9                       | Term 3, Week 5/6 |
|                                                                                                                                                                                 |             | Multimodal presentation and related material<br><br>Texts and Human Experiences | Half Yearly Exam<br><br>Module 1 | Collection of Classwork. All Modules | Trial HSC Exam   |
| Knowledge and understanding of course content                                                                                                                                   | 50%         | 15%                                                                             | 10%                              | 15%                                  | 10%              |
| Skills in: <ul style="list-style-type: none"> <li>Comprehending texts</li> <li>Communicating ideas</li> <li>Using language accurately, appropriately and effectively</li> </ul> | 50%         | 10%                                                                             | 15%                              | 15%                                  | 10%              |
| <b>TOTAL</b>                                                                                                                                                                    | <b>100%</b> | <b>25%</b>                                                                      | <b>25%</b>                       | <b>30%</b>                           | <b>20%</b>       |

## GEOGRAPHY

| Component                                                   | Weighting   | Task 1                 | Task 2                                                         | Task 3                                                        | Task 4           |
|-------------------------------------------------------------|-------------|------------------------|----------------------------------------------------------------|---------------------------------------------------------------|------------------|
|                                                             |             | Term 4, Week 9         | Term 1, Week 8                                                 | Term 3, Week 1                                                | Term 3 Week, 5/6 |
|                                                             |             | Fieldwork Report       | Extended Responses<br>(including structured response)          | In –class activity                                            | Trial HSC Exam   |
|                                                             |             | Rural and Urban Places | Rural and Urban Places /<br>Ecosystems and Global Biodiversity | Ecosystems and Global Biodiversity /<br>Global Sustainability | All topics       |
| Knowledge and understanding                                 | 40%         |                        | 15%                                                            | 10%                                                           | 15%              |
| Geographical tools and skills                               | 20%         | 5%                     |                                                                | 5%                                                            | 10%              |
| Geographical inquiry and research, including fieldwork      | 20%         | 20%                    |                                                                |                                                               |                  |
| Communication of geographical information, ideas and issues | 20%         | 5%                     | 5%                                                             | 5%                                                            | 5%               |
| <b>TOTAL</b>                                                | <b>100%</b> | <b>30%</b>             | <b>20%</b>                                                     | <b>20%</b>                                                    | <b>30%</b>       |

## HEALTH AND MOVEMENT SCIENCE (HMS)

| Component                                               | Weighting   | Task 1                                                         | Task 2                            | Task 3                                               | Task 4                            |
|---------------------------------------------------------|-------------|----------------------------------------------------------------|-----------------------------------|------------------------------------------------------|-----------------------------------|
|                                                         |             | Term 4, Week 9-10                                              | Term 1, Week 10                   | Term 2, Week 9-10                                    | Term 3, Week 5-6                  |
|                                                         |             | Australian Healthcare System                                   | Half Yearly Exam                  | Depth Study                                          | Trial HSC Exam                    |
|                                                         |             | Focus Area 1<br>Health in an<br>Australian & Global<br>Context | Focus Area 1<br>&<br>Focus Area 2 | Focus Area 2 Training<br>for Improved<br>Performance | Focus Area 1<br>&<br>Focus Area 2 |
| Knowledge and understanding                             | 40%         | 10%                                                            | 5%                                | 15%                                                  | 10%                               |
| Critical thinking, research, analysis and communicating | 60%         | 10%                                                            | 15%                               | 15%                                                  | 20%                               |
| <b>TOTAL</b>                                            | <b>100%</b> | <b>20%</b>                                                     | <b>20%</b>                        | <b>30%</b>                                           | <b>30%</b>                        |

## INDUSTRIAL TECHNOLOGY – TIMBER PRODUCTS AND FURNITURE TECHNOLOGIES

| Components                                                                                                                                                                                          | Weighting   | Task 1                        | Task 2            | Task 3             | Task 4            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------|-------------------|--------------------|-------------------|
|                                                                                                                                                                                                     |             | Term 4, Week 4                | Term 1 Weeks 9/10 | Term 2, Week 10    | Term 3, Weeks 5/6 |
|                                                                                                                                                                                                     |             | Project Proposal Presentation | Half Yearly Exam  | Project Management | Trial HSC Exam    |
| Knowledge and understanding of the organisation and management of, and manufacturing processes and techniques used by, the focus area industry                                                      | 40%         | 5%                            | 20%               | 5%                 | 10%               |
| Knowledge, skills and understanding in the designing, managing, problem solving, communicating the safe use of manufacturing processes and techniques through the design of a quality major project | 60%         | 10%                           | N/A               | 30%                | 20%               |
| <b>TOTAL</b>                                                                                                                                                                                        | <b>100%</b> | <b>15%</b>                    | <b>20%</b>        | <b>35%</b>         | <b>30%</b>        |

## LEGAL STUDIES

| Components                                                   | Weighting   | Task 1                  | Task 2              | Task 3            | Task 4           |
|--------------------------------------------------------------|-------------|-------------------------|---------------------|-------------------|------------------|
|                                                              |             | Term 4, Week 7          | Term 1 Week 8       | Term 2, Week 7    | Term 3, Week 5/6 |
|                                                              |             | Media<br>Analysis/Essay | Half Yearly<br>Exam | Research<br>Essay | Trial HSC Exam   |
|                                                              |             | Crime                   | Human Rights        | Family            | All topics       |
| Knowledge and understanding of course content                | 40%         | 10%                     | 10%                 | 10%               | 10%              |
| Analysis and evaluation                                      | 20%         | 10%                     |                     |                   | 10%              |
| Inquiry and research                                         | 20%         | 5%                      | 5%                  | 10%               |                  |
| Communication of Legal Studies information, issues and ideas | 20%         |                         | 10%                 |                   | 10%              |
| <b>TOTAL</b>                                                 | <b>100%</b> | <b>25%</b>              | <b>25%</b>          | <b>20%</b>        | <b>30%</b>       |

## MATHEMATICS ADVANCED

| Components                      | Weighting   | Task 1               | Task 2           | Task 3                                 | Task 4           |
|---------------------------------|-------------|----------------------|------------------|----------------------------------------|------------------|
|                                 |             | Term 4, Week 8       | Term 1, Week 9   | Term 2, Week 6                         | Term 3, Week 5/6 |
|                                 |             | Sighted Task         | Half-Yearly Exam | Open-book exam                         | Trial HSC Exam   |
|                                 |             | Sequences and series | All topics       | Statistics, Correlation and regression | All topics       |
| Concepts, skills and techniques | 50%         | 15%                  | 10%              | 10%                                    | 15%              |
| Reasoning and communication     | 50%         | 10%                  | 15%              | 10%                                    | 15%              |
| <b>TOTAL</b>                    | <b>100%</b> | <b>25%</b>           | <b>25%</b>       | <b>20%</b>                             | <b>30%</b>       |

**\*Note:** Up to 20% of the internal assessment mark submitted for the Mathematics course may be based on the Preliminary Mathematics course.

## MATHEMATICS EXTENSION 1

| Components                      | Weighting   | Task 1         | Task 2           | Task 3                                         | Task 4           |
|---------------------------------|-------------|----------------|------------------|------------------------------------------------|------------------|
|                                 |             | Term 4, Week 8 | Term 1, Week 9   | Term 2, Week 6                                 | Term 3, Week 5/6 |
|                                 |             | Sighted task   | Half-yearly Exam | Open-book exam                                 | Trial HSC Exam   |
|                                 |             | Vectors        | All topics       | Binomial distributions,<br>Further integration | All topics       |
| Concepts, skills and techniques | 50%         | 15%            | 10%              | 10%                                            | 15%              |
| Reasoning and communication     | 50%         | 10%            | 15%              | 10%                                            | 15%              |
| <b>TOTAL</b>                    | <b>100%</b> | <b>25%</b>     | <b>25%</b>       | <b>20%</b>                                     | <b>30%</b>       |

## MATHEMATICS EXTENSION 2

| Components                      | Weighting   | Task 1          | Task 2           | Task 3              | Task 4           |
|---------------------------------|-------------|-----------------|------------------|---------------------|------------------|
|                                 |             | Term 4, Week 8  | Term 1, Week 9   | Term 2, Week 6      | Term 3, Week 5/6 |
|                                 |             | Sighted task    | Half-yearly Exam | Open-book exam      | Trial HSC Exam   |
|                                 |             | Complex Numbers | All topics       | Further integration | All topics       |
| Concepts, skills and techniques | 50%         | 10%             | 15%              | 10%                 | 15%              |
| Reasoning and communication     | 50%         | 10%             | 10%              | 15%                 | 15%              |
| <b>TOTAL</b>                    | <b>100%</b> | <b>20%</b>      | <b>25%</b>       | <b>25%</b>          | <b>30%</b>       |

## MATHEMATICS STANDARD 1

| Components                             | Weighting   | Task 1                              | Task 2           | Task 3                                    | Task 4           |
|----------------------------------------|-------------|-------------------------------------|------------------|-------------------------------------------|------------------|
|                                        |             | Term 4, Week 8                      | Term1, Week 9    | Term 2, Week 6                            | Term 3, Week 5/6 |
|                                        |             | Sighted Task                        | Half-yearly Exam | In-class Open-Book Test                   | Trial HSC Exam   |
|                                        |             | Investing money,<br>What's my share | All topics       | Applying rates,<br>Finding the right path | All topics       |
| <b>Concepts, skills and techniques</b> | 50%         | 15%                                 | 10%              | 10%                                       | 15%              |
| <b>Reasoning and communication</b>     | 50%         | 10%                                 | 15%              | 10%                                       | 15%              |
| <b>TOTAL</b>                           | <b>100%</b> | <b>25%</b>                          | <b>25%</b>       | <b>20%</b>                                | <b>30%</b>       |

## MATHEMATICS STANDARD 2

| Components                         | Weighting   | Task 1                                          | Task 2           | Task 3                     | Task 4           |
|------------------------------------|-------------|-------------------------------------------------|------------------|----------------------------|------------------|
|                                    |             | Term 4, Week 8                                  | Term1, Week 9    | Term 2, Week 6             | Term 3, Week 5/6 |
|                                    |             | Sighted Task                                    | Half-yearly Exam | In-class exam<br>Open-book | Trial HSC Exam   |
|                                    |             | Driving Safely,<br>Interest and<br>Depreciation | All topics       | Networks                   | All topics       |
| Concepts, skills<br>and techniques | 50%         | 15%                                             | 10%              | 10%                        | 15%              |
| Reasoning and<br>communication     | 50%         | 10%                                             | 15%              | 10%                        | 15%              |
| <b>TOTAL</b>                       | <b>100%</b> | <b>25%</b>                                      | <b>25%</b>       | <b>20%</b>                 | <b>30%</b>       |

## MODERN HISTORY

| Components                                                                        | Weighting   | Task 1                                        | Task 2                          | Task 3                                 | Task 4           |
|-----------------------------------------------------------------------------------|-------------|-----------------------------------------------|---------------------------------|----------------------------------------|------------------|
|                                                                                   |             | Term 4 Week 8                                 | Term 1 Week 6                   | Term 2, Week 7                         | Term 3, Week 5/6 |
|                                                                                   |             | Source based Task                             | Half Yearly Exam                | Source analysis/<br>Extended Writing   | Trial HSC Exam   |
|                                                                                   |             | Core Topic: Power and Authority in the Modern | National Studies and Core Topic | Peace and Conflict: Conflict in Europe | All topics       |
| Knowledge and understanding of course content                                     | 40%         | 5%                                            | 10%                             | 10%                                    | 15%              |
| Historical inquiry and research                                                   | 20%         | 5%                                            |                                 | 15%                                    |                  |
| Source-based skills: analysis, synthesis and evaluation of historical information | 20%         | 5%                                            | 5%                              | 5%                                     | 5%               |
| Communication of historical understanding                                         | 20%         | 5%                                            | 5%                              |                                        | 10%              |
| <b>TOTAL</b>                                                                      | <b>100%</b> | <b>20%</b>                                    | <b>20%</b>                      | <b>30%</b>                             | <b>30%</b>       |

## PHYSICS

| Components                              | Weighting   | Task 1         | Task 2             | Task 3         | Task 4           |
|-----------------------------------------|-------------|----------------|--------------------|----------------|------------------|
|                                         |             | Term 1, Week 2 | Term 1, Weeks 9/10 | Term 3, Week 1 | Term 3, Week 5/6 |
|                                         |             | Depth Study    | Half Yearly        | Research Task  | Trial HSC Exam   |
|                                         |             | Module 5       | Module 6           | Module 7/8     | All topics       |
| <b>Knowledge and understanding</b>      | 40%         | 5%             | 15%                | 0%             | 20%              |
| <b>Skills in Working Scientifically</b> | 60%         | 25%            | 5%                 | 20%            | 10%              |
| <b>TOTAL</b>                            | <b>100%</b> | <b>30%</b>     | <b>20%</b>         | <b>20%</b>     | <b>30%</b>       |

## SOCIETY AND CULTURE

| Components                                                                  | Weighting   | Task 1                                                           | Task 2                      | PIP                                                | Task 3         | Task 4           |
|-----------------------------------------------------------------------------|-------------|------------------------------------------------------------------|-----------------------------|----------------------------------------------------|----------------|------------------|
|                                                                             |             | Term 4, Week 7                                                   | Term 1<br>Week 9-10         | Term 1, Week 4<br>Term 2, Week 3<br>Term 3, Week 1 | Term 2, Week 6 | Term 3, Week 5/6 |
|                                                                             |             | Article Analysis<br>/ Structured<br>Essay                        | Half Yearly<br>Exam         | PIP                                                | Viva Voce      | Trial HSC Exam   |
|                                                                             |             | Core topic<br>Social and<br>Cultural<br>Continuity and<br>Change | Core and Popular<br>Culture | Monitoring process                                 | PIP            | All topics       |
| Knowledge and<br>understanding                                              | 50%         | 10%                                                              | 10%                         |                                                    | 10%            | 20%              |
| Application and<br>evaluation of social<br>and cultural<br>research methods | 30%         | 10%                                                              |                             |                                                    | 10%            | 10%              |
| Communication of<br>information, ideas<br>and issues                        | 20%         | 5%                                                               | 10%                         |                                                    | 5%             |                  |
| <b>TOTAL</b>                                                                | <b>100%</b> | <b>25%</b>                                                       | <b>20%</b>                  |                                                    | <b>25%</b>     | <b>30%</b>       |

## SPORT LIFESTYLE AND RECREATION (SLR)

| Component                   | Weighting   | Task 1            | Task 2               | Task 3                      | Task 4           |
|-----------------------------|-------------|-------------------|----------------------|-----------------------------|------------------|
|                             |             | Term 4, Week 9/10 | Term 1, Week 10      | Term 2, Week 9/10           | Term 3, Week 5/6 |
|                             |             | Report            | Half Yearly Exam     | In-Class Task               | Trial HSC Exam   |
|                             |             | Aquatics          | Fitness and Aquatics | First Aid & Sports Injuries | All Topics       |
| Knowledge and understanding | 40%         | 10%               | 5%                   | 15%                         | 10%              |
| Skills                      | 60%         | 10%               | 15%                  | 15%                         | 20%              |
| <b>TOTAL</b>                | <b>100%</b> | <b>20%</b>        | <b>20%</b>           | <b>30%</b>                  | <b>30%</b>       |

## VISUAL ARTS

| Component                                                                                                                                                  | Weighting   | Task 1                                                                                                            | Task 2                                                                                                     | Task 3                                    | Task 4                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------|
|                                                                                                                                                            |             | Term 4; Week 8                                                                                                    | Term 1, Week 8                                                                                             | Term 3, Week 2                            | Term 3, Week 5/6                           |
| <b>Outcomes Assessed</b>                                                                                                                                   |             | Part A = H1, H3, H5<br>Part B = H7, H8, H9                                                                        | Part A = H1, H3, H5<br>Part B = H10                                                                        | H5, H6                                    | H7, H8, H9                                 |
| <b>Art Making</b><br>H1: practice<br>H2: Conceptual framework<br>H3: Frames<br>H4: Representation<br>H5: Conceptual Strength and Meaning<br>H6: Resolution | 50%         | Development of the body of work, artmaking process as documented in Visual Arts Process Diary<br><br>Part A = 10% | Progress of Body of work, artmaking process as documented in Visual Arts Process Diary<br><br>Part A = 10% | Body of Work Near resolution<br><br>= 30% | Trial HSC Written Examination<br><br>= 25% |
| <b>Art Criticism and Art History</b>                                                                                                                       | 50%         | Artists practice research<br><br>Part B = 10%                                                                     | Half Yearly Exam<br><br>Part B = 15%                                                                       |                                           |                                            |
| <b>TOTAL</b>                                                                                                                                               | <b>100%</b> | <b>20%</b>                                                                                                        | <b>25%</b>                                                                                                 | <b>30%</b>                                | <b>25%</b>                                 |

# NSW Department of Education RTO 90333 VOCATIONAL EDUCATION AND TRAINING

## STAGE 6 SCHOOL DELIVERED VOCATIONAL EDUCATION AND TRAINING (VET) COURSES

Stage 6 Vocational Education and Training (VET) courses are offered as part of the Higher School Certificate (HSC). VET courses are designed to deliver workplace specific skills and knowledge and cover a wide range of careers and industries. VET courses for secondary students are developed by NSW Educational Standards Authority (NESA) and are based on national training packages.

Stage 6 VET courses allow students to gain a HSC or and a national qualification or statement of attainment as part of the Australian Qualification Framework (AQF). These qualifications are widely recognised by industry, employers, tertiary training providers and universities and will assist students to progress to various education and training sectors and employment.

NSW Department of Education RTO is accredited to deliver and assess VET qualifications to secondary students. It is mandatory for all students studying a VET course to create a Unique Student Identifier (USI) upon enrolment. Students will require a form of identification for the creation of the USI. Examples include a Medicare Card, Australian Birth Certificate, Driver's License or a valid Passport.

Assessment in all VET courses is competency based. The student is assessed on what they can do (skills) and what they know (knowledge) to equip them for the workplace. Students are either deemed "competent" or "not competent" by the teacher. Students who achieve competency will possess the skills and knowledge to perform workplace activities across various situations and environments, meeting industry standards

Assessment materials are designed to give each learner the opportunity to meet the qualification outcomes. Students will receive documentation that lists all competencies they have achieved.

**Board Developed Industry Curriculum Framework (ICF)** courses usually count for 4 units of HSC credit, include 70 hours of mandatory work placement, and have an optional HSC examination. For a VET course to be included in the calculation for the ATAR, students must sit the HSC Examination.

**Board Endorsed Courses (BECs)** are courses based on national industry Training Packages endorsed by NESA. They do not count towards the ATAR and there is no HSC examination.

### Work Placement

Many VET courses have a mandatory work placement requirement set by NESA. Students will:

- gain insights into the kind of career they would like to have.
- make informed decisions about further training and study.
- become more employable.
- be better equipped for business and employment opportunities.

There are other VET opportunities including:

### Externally delivered Vocational Education and Training (EVET)

Information and courses available are listed here:

<https://education.nsw.gov.au/public-schools/career-and-study-pathways/skills-at-school/external-vet-courses> Talk to your school Careers Adviser about how to access EVET.

School Based Apprenticeships and Traineeships (SBAT) Information about SBATs is available here:

<https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships> For further information about how to access an SBAT opportunity please speak with your Careers Adviser.

Students are encouraged to speak with the VET Coordinator, VET Teacher, Year Adviser, or Careers Adviser before selecting a course. This will ensure they understand the requirements and that the course aligns with their individual needs, knowledge, and skills

## COMPETENCY DESCRIPTORS

| NE SA Outcome   | NCVER Outcome                          | Explanation<br>(source: AVETMISS Data Elements definitions, Edition 2.2 April 2013)                                                                                                                                                                                                   |
|-----------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achieved        | Competency achieved / pass             | Student has been assessed and satisfies all the requirements for the unit of competency                                                                                                                                                                                               |
| Not Achieved    | Competency not achieved / fail         | Student has attempted <b>all requirements for the assessment</b> and has been <b>assessed</b> as not competent in one or more of the requirements of the competency                                                                                                                   |
| Continuing      | Continuing enrolment                   | The student has engaged in learning activity, but has not completed all the training and assessment criteria by the end of the collection period                                                                                                                                      |
| Withdrawn       | Withdrawn / discontinued               | (a) The student has engaged in some learning activity, then notified the RTO of their withdrawal before completing all of the assessment criteria<br>(b) The student has engaged in some learning activity then stopped attending or submitting assessments without notifying the RTO |
| RPL             | Recognition of Prior Learning Granted  | The student has been assessed and RPL has been granted                                                                                                                                                                                                                                |
| Credit Transfer | Credit transfer / National Recognition | The student can supply evidence of the same or an equivalent competency, and credit transfer is awarded. This is used where there is no delivery of training or assessment of the student's knowledge.                                                                                |
| Did Not Start   | NIL                                    | Student was enrolled in the unit of competency, but no training or assessment occurred. WILL NOT BE REPORTED OR APPEAR ON THE USI                                                                                                                                                     |

# Training and Assessment Strategy

Holsworthy High School



Education

Construction

Qualification: CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3)

Cohort 2025 - 2026

Training Package CPC Construction, Plumbing and Services Training Package

RTO - NSW Department of Education - 90333

School Name: Holsworthy High School

Brick and Block Laying Assessment Schedule Year 11 – 2025

| Assessment Tasks for<br>CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3)<br>Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students.<br>*Task 2 completion may be carried over to HSC year |                                                                               |                   | Task 1<br>White card | Task 2<br>Tools and equipment | Task 3<br>Work safe | Task 4<br>Working it out | Preliminary Yearly Exam |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|-------------------|----------------------|-------------------------------|---------------------|--------------------------|-------------------------|
| Code                                                                                                                                                                                                                                                                                                                                                                        | Unit of Competency                                                            | HSC<br>Examinable | Completed            | Completed                     | Completed           | Completed                | Week 9-10<br>Term 3     |
| CPCWHS1001                                                                                                                                                                                                                                                                                                                                                                  | Prepare to work safely in the construction industry                           |                   | X                    |                               |                     |                          |                         |
| CPCCCA2002                                                                                                                                                                                                                                                                                                                                                                  | Use carpentry tools and equipment                                             |                   |                      | X                             |                     |                          |                         |
| CPCCCM2005                                                                                                                                                                                                                                                                                                                                                                  | Use construction tools and equipment                                          | ✓                 |                      | X                             |                     |                          |                         |
| CPCCCA2011                                                                                                                                                                                                                                                                                                                                                                  | Handle carpentry materials                                                    |                   |                      | X                             |                     |                          |                         |
| CPCCWHS2001                                                                                                                                                                                                                                                                                                                                                                 | Apply WHS requirements, policies, and procedures in the construction industry | ✓                 |                      |                               | X                   |                          |                         |
| CPCCCM1011                                                                                                                                                                                                                                                                                                                                                                  | Undertake basic estimation and costing                                        |                   |                      |                               |                     | X                        |                         |
| CPCCOM1015                                                                                                                                                                                                                                                                                                                                                                  | Carry out measurements and calculations                                       | ✓                 |                      |                               |                     | X                        |                         |

Depending on the achievement of units of competency, the possible qualification at completion of Year 11 is a Statement of Attainment toward CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3).

**For students sitting the optional HSC exam, an estimated mark is required. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student's achievement of tasks similar to the HSC examination, such as a trial HSC examination.**

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as "not yet competent" or "competent". In some cases, other descriptive words may be used leading up to "competent".

# Training and Assessment Strategy

Holsworthy High School



Education

Construction

Qualification: CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3)

Construction (Release 3)

Cohort 2025 - 2026

Training Package CPC Construction, Plumbing and Services Training Package

RTO - NSW Department of Education - 90333

School Name: Holsworthy High School

Brick and Block Laying Assessment Schedule Year 12 – 2026

| Assessment Task for                                                                                                                                |                                                               |                | Task 5                | Task 6           | Task 7             | Half Yearly Exam | TRIAL EXAM |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------|-----------------------|------------------|--------------------|------------------|------------|
| CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3) |                                                               |                | Brick and Blocklaying | Project planning | Group project      |                  |            |
| Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students             |                                                               |                | Week (1-10)           | Week (1-6)       | Term 1 (week 7-10) | Week 9-10        | Week 5-6   |
|                                                                                                                                                    |                                                               |                | Term 4 - 2025         | Term 1 - 2026    | Term 1-3 2026      | Term 1           | Term 3     |
| Code                                                                                                                                               | Unit Name                                                     | HSC Examinable |                       |                  |                    |                  |            |
| CPCCBL2001                                                                                                                                         | Handle and prepare bricklaying and blocklaying materials      |                | X                     |                  |                    |                  |            |
| CPCCBL2002                                                                                                                                         | Use bricklaying and blocklaying tools and equipment           |                | X                     |                  |                    |                  |            |
| CPCCOM2001                                                                                                                                         | Read and interpret plans and specifications                   | ✓              |                       | X                |                    |                  |            |
| CPCCOM1013                                                                                                                                         | Plan and organise work                                        | ✓              |                       | X                |                    |                  |            |
| CPCCVE1011                                                                                                                                         | Undertake a basic construction project                        |                |                       |                  | X                  |                  |            |
| CPCCOM1012                                                                                                                                         | Work effectively and sustainably in the Construction Industry | ✓              |                       |                  | X                  |                  |            |

Depending on the achievement of units of competency, the possible qualification outcome is a CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3).

**For students sitting the optional HSC exam, an estimated mark is required. This mark is to be an estimate of likely performance in the HSC examination and will reflect each student's achievement of tasks similar to the HSC examination, such as a trial HSC examination.**

The assessment components in this course are competency based. Students must demonstrate they have gained the knowledge and skills of each unit of competency, to industry standards. Competency assessment is graded as "not yet competent" or "competent". In some cases, other descriptive words may be used leading up to "competent".

# Training and Assessment Strategy

Holsworthy High School



Education

Hospitality  
Qualification: SIT20322 Certificate II in Hospitality  
Cohort 2025 - 2026  
Training Package SIT Tourism, Travel and Hospitality

RTO - NSW Department of Education - 90333

School Name: Holsworthy High School

Assessment Schedule Year 11 - 2025

| Assessment Tasks for<br>SIT20322 Certificate II in Hospitality<br>Ongoing assessment of skills and knowledge is collected throughout the course<br>and forms part of the evidence of competence of students. |                                             |                   | Task 1<br>Safety in the kitchen | Task 2<br>Service please | Preliminary Yearly<br>Exam |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------|---------------------------------|--------------------------|----------------------------|
| Code                                                                                                                                                                                                         | Unit of Competency                          | HSC<br>Examinable | Completed                       | Completed                | Week 9-10<br><br>Term 3    |
| SITXWHS005                                                                                                                                                                                                   | Participate in safe work practices          | X                 | X                               |                          |                            |
| SITXFSA005                                                                                                                                                                                                   | Use hygienic practices for food safety      | X                 | X                               |                          |                            |
| SITXFSA006                                                                                                                                                                                                   | Participate in safe food handling practices | X                 | X                               |                          |                            |
| SITHCCC025                                                                                                                                                                                                   | Prepare and present sandwiches              |                   | X                               |                          |                            |
| SITXCCS011                                                                                                                                                                                                   | Interact with customers                     | X                 |                                 | X                        |                            |
| SITXCOM007                                                                                                                                                                                                   | Show social and cultural sensitivity        |                   |                                 | X                        |                            |

Depending on the achievement of units of competency, the possible qualification at completion of Year 11 is a Statement of Attainment toward SIT20322 Certificate II in Hospitality.

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# Training and Assessment Strategy

Holsworthy High School



Education

Hospitality  
Qualification: SIT20322 Certificate II in Hospitality  
Cohort 2025 - 2026  
Training Package SIT Tourism, Travel and Hospitality

RTO - NSW Department of Education - 90333

School Name: Holsworthy High School

Assessment Schedule Year 12 – 2026

| Assessment Task for                                                                                                                    |                                                        |                | Task 3                                           | Task 4                                                             | Mid-year Exam       | TRIAL EXAM         |
|----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|----------------|--------------------------------------------------|--------------------------------------------------------------------|---------------------|--------------------|
| Ongoing assessment of skills and knowledge is collected throughout the course and forms part of the evidence of competence of students |                                                        |                | The hospitality industry                         | Working in the industry                                            |                     |                    |
|                                                                                                                                        |                                                        |                | Week 6 T3 – 10 T1<br>Term 3(2025) – Term 1(2026) | Week 6 T3 (2025) – Week 6 T3 (2026)<br>Term 3 2025 -3 2026<br>Date | Week 9-10<br>Term 1 | Week 5-6<br>Term 3 |
| Code                                                                                                                                   | Unit Name                                              | HSC Examinable |                                                  |                                                                    |                     |                    |
| SITHIND006                                                                                                                             | Source and use information on the hospitality industry |                | X                                                |                                                                    |                     |                    |
| SITHFAB024                                                                                                                             | Prepare and serve non-alcoholic beverages              | X              |                                                  | X                                                                  |                     |                    |
| SITHFAB025                                                                                                                             | Prepare and serve espresso coffee                      | X              |                                                  | X                                                                  |                     |                    |
| SITHFAB027                                                                                                                             | Serve food and beverages                               | X              |                                                  | X                                                                  |                     |                    |
| BSBTWK201                                                                                                                              | Work effectively with others                           |                |                                                  | X                                                                  |                     |                    |
| SITHIND007                                                                                                                             | Use hospitality skills others                          |                |                                                  | X                                                                  |                     |                    |

Depending on the achievement of units of competency, the possible qualification outcome is a SIT20322 Certificate II in Hospitality.

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# ASSESSMENT SCHEDULE 2025 YEAR PLANNER

| Week | Term 4 | Term 1 | Term 2 | Term 3    |
|------|--------|--------|--------|-----------|
| 1    |        |        |        |           |
| 2    |        |        |        |           |
| 3    |        |        |        |           |
| 4    |        |        |        |           |
| 5    |        |        |        | TRIAL HSC |
| 6    |        |        |        | TRIAL HSC |
| 7    |        |        |        |           |
| 8    |        |        |        |           |
| 9    |        |        |        |           |
| 10   |        |        |        |           |
| 11   |        |        |        |           |

List all your assessment tasks on the above grid